

# FOUR OAKS PLACE TENANT CONFERENCE CENTER

**1330 Post Oak Boulevard**  
2<sup>nd</sup> Level Tenant Conference Center

For Reservations call 713 552-4878 or e-mail  
[swilliams@fouroaks.com](mailto:swilliams@fouroaks.com)



## Four Oaks Place Conference Center

Our new Conference Center is now under construction. Until its estimated completion at the end of the summer there will be temporary meeting rooms in

**1330 Post Oak Boulevard.**

If you would like to reserve a room please contact

**Stuart Williams** at [swilliams@fouroaks.com](mailto:swilliams@fouroaks.com).



## Four Oaks Place Tenant Conference Center

- Call or email Stuart Williams at 713 552-4878 or [swilliams@fouroaks.com](mailto:swilliams@fouroaks.com) for reservations or questions.
- Our setup team will provide and assist you with any room setup option that you choose, including food tables, podium, easels or flip chart.
- Four Oaks Place provides the tables and chairs for use in our Conference Facilities.
- Wi-fi Internet access is available in all of the rooms as well as wall plug-ins.

**The Central Tower Café is managed by Aramark and located on the 2<sup>nd</sup> floor of the 1330 Post Oak Blvd. building. It is the exclusive caterer for events that are held in the Tenant Conference Center. Aramark will accommodate you with any catering needs that you have:**

<https://fouroaks.catertrax.com/>.

You may contact Apollonia with any questions:  
[Martinez-Apollonia@Aramark.com](mailto:Martinez-Apollonia@Aramark.com) or 713 552-4821

- Please refer to the rules and regulations within the Meeting Checklist before booking any of our conference rooms.



# SETUP OPTIONS

## AUDITORIUM



## CLASSROOM



## CONFERENCE



## LECTURE

